

16 NCAC 06J .0110 AVAILABILITY OF RECORDS TO STAFF MEMBERS

- (a) Confidential treatment of files by staff members is mandatory.
- (b) Records and files are available for use by staff members at the discretion of those responsible for keeping the files. Information gained about students or parents is not to be discussed or divulged to other staff members or any other person except as authorized in G.S. 115C-114.
- (c) Volunteers, practice teachers or teacher trainees are not to have access to confidential and personal files.
- (d) All discussions concerning confidential information are to be held in private.

*History Note: Authority G.S. 115C-114; 143B-216.33(d);
Eff. February 1, 1976;
Amended Eff. September 1, 1990;
Transferred from 10A NCAC 94 .0110 Eff. June 1, 2011.*